For company representatives that wish to add their information to our directory, we require them to add it themselves to assign accountability for the information. Here is a step-by-step process on how to do this:

- 1. <u>Sign up for a Manage Earth911 account</u>. This free service lets you add, update and remove information at your convenience.
- 2. Shortly after registering, you will receive a confirmation email requiring you to verify your account. If you do not receive this email, please check your spam folder.
- 3. Once you have activated your account, you can start adding listings.

Once your listing is live, Earth911 will distribute your resource through:

- The Earth911.com website
- Our many partner websites
- Our 1-800-Cleanup phone service
- Our mobile app, <u>iRecycle</u>